

Report on Use of Capacity Enhancement Grant for 2010-2011

Name of School: Tsung Tsin Christian Academy

No. of operating classes: 28

Task Area	Implementation Plan	Benefits Anticipated	Resources Required	Time Scale	Method of Evaluation	Person-in-charge
Pre-S1 Bridging Programme	To employ 1 English teacher	To prepare new S1 students for an English learning environment	\$7,500	Jul-Aug 2011	Assess students' ability to understand and use classroom English through tutors' and teachers' observation	Ms. Kwan Oi Chu
	To employ 2 Integrated Science and Mathematics teachers	To prepare new S1 students for learning Integrated Science and Mathematics in an EMI environment	\$10,000	Jul-Aug 2011	Students show motivation and confidence in learning Integrated Science and Mathematics in an EMI environment	Ms. Kwan Oi Chu
Curriculum development Enhancing the learning effectiveness of students	To employ 2 TA	<ul style="list-style-type: none"> ● To supervise detention class ● To teach English and Chinese Lang. remedial classes ● To help data entry and filing of records ● To help substituting classes ● To help invigilation work 	\$11,945 x 1.05 x 12 =\$150,507 \$9827 x 1.05 x 12 =\$123,820	1 year 1 year	<ul style="list-style-type: none"> ● A review of measures taken to relieve teachers' non-teaching workload ● UT and assessment results analysis of the remedial classes 	Ms. Kwan Oi Chu
	To employ 1 assistant teacher	<ul style="list-style-type: none"> ● To teach regular lessons ● To promote activities related to curriculum ● To help in curriculum development such as project work and activity organization 	\$21,115 x 1.05 x 12 =\$266,049	1 year	<ul style="list-style-type: none"> ● Questionnaire for teachers on their perceptions on task effectiveness ● Students are generally more motivated to learn 	Ms. Kwan Oi Chu

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Curriculum development	To employ 1 librarian	<ul style="list-style-type: none"> ● To promote the reading program ● To help with the day-to-day administration, operation and management of the library 	\$11,976 x 1.05 x 12 =\$150,897	1 year	<ul style="list-style-type: none"> ● Reading activities organized and activity evaluation ● Maintain in the smooth running of the school library 	Ms. Chui Man Wai
IT in learning and teaching	To employ 1 IT technician	<ul style="list-style-type: none"> ● To maintain the school intranet system ● To enhance the school network system ● To provide technical support to the daily operations of Campus TV ● To help with the day-to-day administration, operation and management of the computer rooms 	\$9,771 x 1.05 x 12 =\$123,115	1 year	<ul style="list-style-type: none"> ● Maintain the smooth running of the school intranet and network system (Limited the down time of the system to 24 hours) ● Programme of the Campus TV and activity evaluation 	Mr. Kwan Wai Kin
Enhancement of Extra-curricular activities	To employ 2 program assistants	<ul style="list-style-type: none"> ● To help with the administration, operators and management of the Extra-curricular activities 	\$10,845 x 1.05 x 6 =\$68,323 \$8,680 x 1.05 x 6 =\$54,684	Sep10-Feb11 Mar-Aug2011	<ul style="list-style-type: none"> ● Extra-curricular activities organized and activity evaluation ● A review of measures taken to relieve teachers' non-teaching workload 	Mr. Yim Kei Chu
Clerical work	To employ 1 clerk	<ul style="list-style-type: none"> ● To check reply slip from parents ● To help with daily work at the general office 	\$12,699 x 1.05 x 12 =\$160,007	1 year	A review of measures taken to relieve teachers' non-teaching work-load	Ms. Kwan Oi Chu

Total:\$1,105,902.00