

## Report on Use of Capacity Enhancement Grant for 2013-2014

**Name of School: Tsung Tsin Christian Academy**

**No. of operating classes: 28**

Task Area	Implementation Plan	Benefits Anticipated	Resources Required	Time Scale	Method of Evaluation	Person-in-charge
Curriculum development Enhancing the learning effectiveness of students	To employ 1 English TA	<ul style="list-style-type: none"> <li>● To teach English remedial classes</li> <li>● To help data entry and filing of records</li> <li>● To help substituting classes</li> <li>● To help invigilation work</li> <li>● To prepare the English curriculum</li> </ul>	\$16,425 x 1.05 x 12 =\$206,955.00	1 year	<ul style="list-style-type: none"> <li>● A review of measures taken to relieve teachers' non-teaching workload</li> <li>● Assessment results analysis of the remedial classes</li> </ul>	Ms. Chung Ka Yan
IT in learning and teaching	To employ 1 IT technician	<ul style="list-style-type: none"> <li>● To enhance the school network system</li> <li>● To help with the day-to-day administration, operation and management of the computer rooms</li> </ul>	\$13,457 x 1.05 x 12 =\$169,558.20	1 year	<ul style="list-style-type: none"> <li>● Maintain the smooth running of the school intranet and network system (Limited the down time of the system to 24 hours)</li> </ul>	Mr. Kwan Wai Kin

Total: \$ 376,513.20